UNI Catering Student Organization
Payment Form

Name of student organization: ___________________________________________________________

Name of student placing order: __________________________________________________________

Student phone number: ____________________________  Email: ______________________________

Student Organization Advisor: (name, email, phone #)
__________________________________________________________________________________

Name of Event: _______________________________________________________________________

Date of Event: _______________________________________________________________________

Brief description of event: __________________________________________________________________
_____________________________________________________________________________________

Event Total: $_________________
Note: If the cost of the catering order is greater than the amount funded, the student organization is responsible for the difference.

Payment Method: (check all that apply)
Please include amount approved for each account.
Note: If the cost of the catering order is greater than the amount funded, the student organization is responsible for the difference.

☐ Northern Iowa
   $_________________
   Student Government:
   Account#____________________________________________________
   (To be filled out by DOR)
   ☐ Pepsi Monetary Fund  ☐ NISG Contingency  ☐ Budget Allocation  ☐ Diversity Matters

☐ Center for
   Multicultural Education
   $_________________
   Account#____________________________________________________
   (To be filled out by DOR)

☐ Personal Check (name, email, phone #)
_____________________________________________________________________________________

_________________________________________________________ _________ /_________ / _________
REQUIRED Signature of Department Funding Request (NISG or CME)  Date

* Payment must be paid 1 day in advance of the event. If the event falls on a Saturday or Sunday, payment must be received by the Friday before.
* This is NOT the application for funding. This is a payment approval form ONCE the funding has been approved.
* This form, once completed, must be turned into the following office:
  Department of Residence – UNI Catering
  010 Redeker Center, Cedar Falls, Iowa 50613 – (319)273.2333