student registration meeting
Event Services Staff

• Mike Bobeldyk, Director
  • Outdoor events

• Bryan Beardsley, Business and Operations Manager
  • Events

• Jenny Murphy, Secretary III, Student Life Events & Services
Student Life Staff

• Steffoni Schmidt, Associate Director
  • Fraternity & Sorority Life
  • Student Leadership Awards
  • Northern Iowa Student Government

• Connie Hansen, Student Organizations Coordinator
  • Campus Activities Board
  • Student Life Team
  • Panther Pantry
  • Student Organization Support
Student Life Staff

• Taberie Van Boening,
  • Fraternity & Sorority Life
  • Student Leadership Awards

• Pam Creger, Secretary
  • NISG Funding
  • Student Organization Start up
  • Coke products & equipment check out
Graduate Assistant

Morgan Petersen

• Panther Pantry
How we can help you?

*Provide resources & support to help you do what you do

*Updating your organization and officer information on the student organizations database

*Work with NISG on student organizations funding

*FAQ for student organizations regarding Covid-19
Student Organization Registration Form

Deadlines

9/18 - Deadline for Organization Advisors to submit student organization re-registration forms

10/23 - List of all of the student orgs that did not submit their registration form will be submitted to NISG Senate for deactivation.

10/28 - Senate approval to deactivate non registered orgs
Find Your Involvement (FYI)

What is FYI?

Student to student organization matching

Another **FREE** method for you to promote your student organization

FYI is connected to the Student Org database

You can build your out of the classroom experience resume

For individual or student organization training on how to utilize Panther FYI to it’s fullest contact Connie Hansen at: [constance.hansen@uni.edu](mailto:constance.hansen@uni.edu).
Office of Student Life Monthly Email

• Monthly emails will contain timely information that you should share with your organization members.

• Only leaders listed on the Student Organization database will receive the emails.

• Please make sure to update the Office of Student Life with any student leader contact information changes.
Event Calendar

Event Management System
  • Availability of Rooms

Reservations
  • Browse for space prior to making a request

Digital Display
  • For creative content for the Entrance Digital Displays

Calendar of Events
  • Calendar of all events

Maucker Union Monitor Displays
  • Displays inside the Union in the Coffeehouse
Recruitment

• General Reminders
  • Use best practices when recruiting new members
  • No soliciting in the residence halls and Maucker Union
  • If you want to brainstorm on ideas contact the Office of Student Life
  • Always identify your organization (posters, social media & face to face)
Tips for Working with Your Advisor

• Advisors Role
  • Attending Meetings
  • Holding one on one meetings with executive officers
  • Policies & Procedures
  • Resource & Guide to University offices
  • Goal Setting
  • University Student Travel Policy
  • Leadership Development
  • Mediation (between members, university departments, etc...)
  • Financial
  • Representative to campus community
  • Be familiar with national affiliates
Clery Act Policy

Due to the responsibilities involved in advising student organizations, advisors of student organizations are considered by law to be a Campus Security Authority (CSA) for the university. As a CSA, advisors have a legal obligation to file a report with the Chief of Police/Director of Public Safety of reported criminal activity using the Campus Security Authority Reporting Form. This is to ensure statistical inclusion of all crimes specified by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act") in the University’s Annual Security Report when those crimes occur on or near University Property, including on-campus property, property immediately adjacent to the campus, and off-campus property owned or controlled by the University.

For more information regarding the roles and responsibilities of CSA’s, please contact the Department of Public Safety, 273-2712.
Clery Act

Traveling—when traveling for a student organization Advisors or Presidents should contact Helen Haire (Department of Public Safety) helen.haire@uni.edu about travel date, location and hotel.

Advisor training will be moved online and information will be sent directly to the student org Advisors

Any crimes that take place should be reported on the [CSA Report Form](#)
Student Travel Policy

It is the policy of the university that students engaged in domestic travel are required to secure approval from a sponsoring university department or student organization advisor, and to comply with related requirements required by UNI.

In the case of travel sponsored by a university department, it is the responsibility of the department to ensure compliance with the university policy and any other applicable university policies.

Updated Covid 19 Guidelines on University travel
Student Code of Conduct

• Being a Panther is being Respectful, Responsible and Honest

• Reminder that student organizations also fall under the Student Code of Conduct.

• Remind your members that they not only represent themselves but they also represent the organizations that they are a member of.

• Focus on being safe and respectful when participating in events on and off of campus.
Social Media

• Please share your organization’s events with the Office of Student Life and we will post it on our social media platforms.